

CITY OF MENASHA

Council Chambers, 3rd Floor- 140 Main St., Menasha

140 Main Street, Menasha

August 20, 2007

MINUTES

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I. CALL TO ORDER

A. [Call to Order](#)

Item Action:
None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
	Meeting called to order by Mayor Laux at 7:20 p.m			

II. PLEDGE OF ALLEGIANCE

A. [Pledge of Allegiance](#)

Item Action:
None

III. ROLL CALL/EXCUSED ABSENCES

A. [Roll Call](#)

Item Action:
None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
	PRESENT: Ald. Merkes, Taylor, Wisneski, Pack, Hendricks, Eckstein, Michalkiewicz. Comments			
	EXCUSED: Ald. Chase. Comments			
	ALSO PRESENT: Mayor Laux, CA/HRD Brandt, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, PHD Nett, Lt. Sahr, PWS Jacobson, Clerk Galeazzi and the Press.			

IV. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Common Council, 8/6/07](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
approve	Common Council Minutes, 8/6/07	Alderman Michalkiewicz	Alderman Eckstein	Passed
	Motion carried on voice vote.			

Minutes to receive:

B. [Administration Committee, 8/6/07](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
approve	Minutes to Receive B-E and Communications 1-9.	Alderman Michalkiewicz	Alderman Eckstein	Passed
Discussion: Ald. Taylor-Comm. #2, Memo from PWS Jacobson, Unnecessary bridge openings. Motion carried on voice vote.				

C. [Board of Public Works, 8/6/07](#)

Item Action:
None

D. [Public Hearing, 8/6/07](#)

Item Action:
None

E. [Plan Commission, 8/7/07](#)

Item Action:
None

Communications:

1.

[Badger Highways to City of Menasha residents, 8/14/07; 2007 Street rehabilitation/reconstruction project](#)

Item Action:
None 2.

[PW Supt. Jacobson, 8/7/07; Unnecessary bridge openings](#)

Item Action:
None 3.

[CA/HRD Brandt, 8/13/07; City Hall Parking](#)

Item Action:
None 4.

[Public Works Facility, 8/3/07; June/July 2007 Disposal Violations](#)

Item Action:
None 5.

[WI Dept. of Administration, 8/10/07; Preliminary Estimate of January 1, 2007 population](#)

Item Action:
None 6.

[Ald. Hendricks email conversation with Patty & Jerry Ulrich, 8/10/07](#)

Item Action:
None 7.

[PRD Tungate, 8/6/07; article, *Ecotourism holds promise for area*](#)

Item Action:

None 8.

[CVMIC Report, 7/27/07; Menasha Public Works Facility work site observation report](#)

Item Action:

None 9.

[Mayor Laux, 8/2/07; Wayfinding Signage information](#)

Item Action:

None

V. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. [Public Comments on any Matter of Concern to the City](#)

Item Action:

None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			
A.	Mary Ann Mulvey, 274 Misty Meadows. Steam Utility Project, need to work together to resolve issues.			
	Comments			
B.	Kathy Bauer, 709 Lincoln Street. Steam Utility Project, need to focus on turning situation around; asked for detail listing of financial statements.			
	Comments			
C.	Joanne Roush, 409 Cleveland Street. Steam Utility Project, Mayor's memo regarding e-mail from Whiting Paper; urge Utilities Commission to make recommendations.			
	Comments			
D.	Jan Davey, 1232 Grove Street. Steam Utility Project, overruns are not acceptable.			

VI. APPOINTMENTS

- A. [Mayor's Appointments to the Redevelopment Authority:](#)**
- [1. Linda Kennedy, extend current appointment to August 31, 2011](#)**
 - [2. Ken Skalmoski, extend current appointment to August 31, 2011](#)**

Item Action:

None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
approve	to extend current appointment of Linda Kennedy to 8/31/2011	Alderman Merkes	Alderman Wisneski	Passed
Motion carried on roll call 7-0.				
approve	to extend current appointment of Ken Skalmoski to 8/31/2001	Alderman Wisneski	Alderman Pack	Passed
Motion carried on roll call 7-0.				

VII. CLAIMS AGAINST THE CITY

A. [None](#)

Item Action:
None

VIII. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

A. [None](#)

Item Action:
None

IX. REPORT OF COMMITTEES/BOARDS/COMMISSIONS

A. Plan Commission:

1.

[8/7/07; Recommends approval of the location of the Dan Babcock memorial with the condition that the space between the base of the bench and the sidewalk be something other than turf or lawn](#)

Item Action:

None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
approve w/ Conditions	location of the Dan Babcock memorial	Alderman Merkes	Alderman Taylor	Passed
Motion carried on roll call 7-0.				

B. Administration Committee:

1.

[Accounts payable and payroll for 8/9/07-8/16/07 in the amount of \\$2,722,693.80](#)

Item Action:

None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
approve	Accounts payable and payroll	Alderman Wisneski	Alderman Eckstein	Passed
Motion carried on roll call 7-0.				

2.

[Agreement between the Board of Regents of the University of Wisconsin System on behalf of the University of Wisconsin-Green Bay and Menasha Health Department for the conduct of a Clinical Education Program and authorize signature](#)

Item Action:

None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
approve	Agreement with UW-Green Bay	Alderman Wisneski	Alderman Eckstein	Passed
Motion carried on roll call 7-0.				

C. Board of Public Works:

1.

[Request to remove street lights in front of 175 Main Street \(held 8/6/07\)](#)

Item Action:

None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
	Acted on in Board of Public Works - tabled.			

2.

[Payment - Dorner, Inc.; Nature's Way; Contract Unit No. 2006-08; \\$17,185.78 \(Payment No. 6\)](#)

Item Action:

None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
approve	Payment-Dorner, Inc.	Alderman Pack	Alderman Taylor	Passed
	Motion carried on roll call 7-0.			

X. ORDINANCES AND RESOLUTIONS

A. [None](#)

Item Action:
None

XI. HELD OVER BUSINESS

A. [Motion to remove from table - consideration of concerns of Briarwood Cottage residents regarding proposed asphalt walk/trail on Midway Road \(Ald. Wisneski\).](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to remove from table - consideration of concerns of Briarwood Cottage residents regarding proposed asphalt walk/trail on Midway Road	Alderman Wisneski	Alderman Merkes	Passed
	Motion carried on roll call 6-1. Ald. Pack - no.			
move	to refer to Board of Public Works	Alderman Wisneski	Alderman Michalkiewicz	Passed
	Discussion. Motion carried on voice vote.			

XII. COUNCIL DIRECTIVES

A. [CDD Keil - Badger Ice Cream signage \(drive thru signs\) \(Ald. Hendricks\)](#)

Item Action:
None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
	The current tenant, Higher Beans, is working on a new sign. They should have it taken care of in a few weeks.			

B. [PWD Radtke - City Parking Ramp structural issues \(Ald. Hendricks\)](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

DPW Radtke has identified a few locations of the parking ramp where the top surface of concrete is delaminating at the concrete column supports. This was previously reported to the structural engineering firm that designed the ramp and they made the repairs at no cost to the City. It appears the defects are in the same areas that were previously repaired. DPW Radtke will contact the engineering firm to have them inspect the area and make the necessary repairs.

C. [PWD Radtke-Sidewalk repairs and replacements for 2007 \(Ald. Hendricks\)](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

A list of the 2007 sidewalk projects was presented to the Council. Work on repairing/replacing the sidewalks is expected to begin this week.

D. [CDD Keil-Graffiti on Racine Street Bridge\(Ald. Hendricks\)](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

The Dept. of Transportation is the authority for the bridges. Their policy is to remove any graffiti with vulgar language. They don't consider the graffiti on the Racine Street Bridge as vulgar. The City can have it removed, so the Public Works crews will be working on removing it.

E. [PC Stanke-Problems with excessive speed through Jefferson Park and end of Third Street \(Ald. Eckstein\)](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

Lt. Sahr reported on the speed study that was performed in the 900 block of Third Street. A majority of the vehicles were traveling under 30 mph. The police dept. has increased their presence in that area over the past 3 years as of the change in demographics of the area.

Comments

Dave Krysiak, 886 Second Street spoke to the Council on the problems in the area. Residents are concerned and ask for more police presence.

F. [PHD Nett-Employee I.D status \(Ald. Wisneski\)](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

The Safety Committee is working on preparing picture identification badges for all City employees including the Aldermen. It would be good for the public to know who they are dealing with. Their goal is to be completed by fall.

G. [PWD Radtke-River Street landscaping \(Ald. Wisneski\)](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Comments

Alcan is waiting to hear back from their corporate office on the landscape/parking lot design. Once the design has been approved, the work will begin as weather permits.

H. [PRD Tungate - Trees at 608 & 612 First Street \(Ald. Taylor\)](#)

Item Action:
None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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The tree contractor has been contacted and work on the trees at 608 & 612 First Street is scheduled for next week.

I. [CDD Keil - Graffiti on building at Gilbert Site \(Ald. Taylor\)](#)

Item Action:
None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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The contractor that will be demolishing the buildings from the Gilbert site had the graffiti removed from the building.

J. [CA/HRD Brandt - Sargent & Lundy Report, confidentiality \(Ald. Taylor\)](#)

Item Action:
None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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The Utilities Commission is the custodian of the Sargent & Lundy Report. The first draft of the Sargent & Lundy Report included an executive summary that was publicly released by inclusion in the July 16 Council packet and posted on the City website. The second draft of the Sargent & Lundy Report was publicly released by inclusion in the August 6 Council packet and posted on the City website. This release was at the request of the Council. While individual Aldermen can discuss public documents with any member of the people, consideration needs to be give as to the appropriateness and consequences of these discussions, particularly where the Alderman has not been authorized to speak for the City or Utility.

XIII. CITIZEN REPRISE (People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)

A. [Public comments on matters pertaining to the agenda](#)

Item Action:
None

XIV. ADJOURNMENT

A. [Adjournment](#)

Item Action:
None

B. [Adjournment](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to adjourn at 8:16 p.m	Alderman Pack	Alderman Michalkiewicz	Passed
	Motion carried on voice vote.			
	Comments			
	Comments			
	Comments			

Respectfully submitted by Deborah A. Galeazzi, City Clerk